



LORI GLASGOW
EXECUTIVE OFFICER

COUNTY OF LOS ANGELES BOARD OF SUPERVISORS

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 383
LOS ANGELES, CALIFORNIA 90012
(213) 974-1411 • FAX (213) 620-0836

MEMBERS OF THE BOARD

HILDA L. SOLIS

MARK RIDLEY-THOMAS

SHEILA KUEHL

DON KNABE

MICHAEL D. ANTONOVICH

October 11, 2016

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

9 October 11, 2016

LORI GLASGOW
EXECUTIVE OFFICER

CONFLICT OF INTEREST CODES (ALL DISTRICTS) (3-VOTES)

SUBJECT

Approval of Conflict of Interest Codes.

IT IS RECOMMENDED THAT THE BOARD:

Approve the Conflict of Interest Codes for the Department of Beaches and Harbors; Downey Unified School District; Ingenium Schools; Los Angeles County Employees Retirement Association (LACERA); Little Lake City School District; Norwalk La Mirada Unified School District; and the Sheriff's Department, to be effective the day following your Board's approval.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Pursuant to Government Code Section 87300, every local government agency must adopt and promulgate a Conflict of Interest Code. Agencies are required to amend their Conflict of Interest Codes when necessitated by changed circumstances pursuant to Government Code Section 87306.

In accordance with the Political Reform Act of 1974, the Board of Supervisors is the code reviewing body for Los Angeles County. The Board of Supervisors must approve an agency's code before it can take effect.

The proposed Conflict of Interest Codes have been thoroughly reviewed and approved by the code

review staff in accordance with the procedures established by your Board.

Implementation of Strategic Plan Goals

Approval of the attached codes broadly supports the County Strategic Goal of Operational Effectiveness/Fiscal Sustainability.

FISCAL IMPACT/FINANCING

Local governmental agencies must have a Conflict of Interest Code in which individuals in designated positions are required to disclose financial interests at a level appropriate to their decision-making authority.

Adoption of a Conflict of Interest Code deters potential conflicts of interest, thereby averting misuse of public funds.

The recommended action has no effect on budget revenues and expenditures.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to Government Code Section 87300, the code review staff recommends that your Board approve the Conflict of Interest Codes for the agencies listed below.

SUBSTANTIVE CHANGES:

(Department of Beaches and Harbors)

- Exhibit "A", wording is modified within Category 1, and Category 5.
- Changes the titles of two (2) positions.

(Downey Unified School District)

- The Incorporation page has been modified to reflect those positions which will file directly with the Executive Office.
- Exhibit "A", wording is modified within Category 1, Category 3, Category 4, Category 5 and Category 6.
- Exhibit "B", wording is modified within the footnote for Consultants and New Positions.
- Exhibit "B" is modified with the deletion of the section "Public Officials Who Manage Public Investments under Government Code 87200, et seq." The positions in this section were added as "Designated Position" filers.
- Changes the title of one (1) position.
- Reduces the disclosure of one (1) position.

- Adds Assistant Superintendent, Business Services; Assistant Superintendent, Certificated Human Resources; Senior Director of Budget and Finance; Director, Facilities Planning & Development; Director, Classified Personnel; Buyer; and Chief Technology Officer to the code.

(Ingenium Schools)

- The Incorporation page has been modified to reflect those positions which will file directly with the Executive Office.
- Exhibit "A", wording is modified within Category 1 and Category 5.

(Los Angeles County Employees Retirement Association (LACERA))

- Exhibit "A", wording is modified within Category 1, Category 2, Category 3, Category 4, Category 5, Category 6, and Category 7.
- Exhibit "B", wording is modified with the inclusion of the footnote for Consultants and New Positions.
- Deletes Senior Procurement & Supply Clerk, LACERA; and Procurement & Supply Clerk, LACERA from the code due to reorganization.
- Changes the titles of two (2) positions.
- Adds Assistant Executive Officer, LACERA, Unclassified to the code.
- In the Appendix the wording describing "Officials Who Manage Public Investments" is modified. Additionally, there have been two (2) positions added and one (1) title change.

(Little Lake City School District)

- Exhibit "A", wording is modified within Category 1.
- Changes the title of one (1) position.

(Norwalk La Mirada Unified School District)

- Exhibit "A", wording is modified within Category 1, and Category 5.
- Deletes Director Mental Health Services; Coordinator, Curriculum, Assessment & Evaluation; and Coordinator, Supplemental Education; due to reorganization.
- Changes the titles of five (5) positions.
- Adds Deputy Superintendent; TOSA, Visual & Performing Arts Program; Director, K-12 Instructional Support Services; and Assistant Director of Special Education to the code.

(Sheriff's Department)

- Revises the code by adding, deleting, and changing the titles of numerous positions and divisions in the code due to reorganizational changes since the last code revision.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approving the attached Conflict of Interest Codes for these agencies will further the purposes of the Political Reform Act of 1974 by requiring the individuals designated in each agency's code to disclose appropriate economic interests.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lori Glasgow". The ink is grey and the signature is fluid and legible.

LORI GLASGOW
Executive Officer, Board of Supervisors

LG:kw

Enclosures

c: Chief Executive Officer
County Counsel

Conflict of Interest Code
of the

BEACHES AND HARBORS, DEPARTMENT OF

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Director and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

BEACHES AND HARBORS, DEPARTMENT OF

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all financial interests (including but not limited to business positions, investments, income (including gifts, loans and travel payments) in persons or business entities that: (1) manufacture, provide or sell services or supplies of a type utilized by the agency; (2) have an interest in any agreement (including but not limited to contracts, leases, concessions, licenses, and permits) administered by the agency; or (3) have a pending bid, proposal or statement of qualifications for the purpose of entering into an agreement administered by the agency.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interest disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency. (See footnote in Exhibit "B" for clarification.)

BEACHES AND HARBORS, DEPARTMENT OF

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Director	1, 2, 3
Chief Deputy Director	1, 2, 3
Deputy Director, B&H	1, 4
Division Chief, B&H	1, 4
Departmental Human Resources Manager I	2, 3
Chief Property Manager, B&H	1, 4
Assistant Division Chief, B&H	1, 4
Beach Maintenance District Manager	1, 4
Lease Specialist, B&H	1, 4
Senior Marketing Analyst	4
Marketing Specialist, B&H	4
Departmental Finance Manager I	4
Planning Specialist, B&H	1, 4
Special Assistant, B&H	4
Principal Real Property Agent	1, 4
Program Manager II	4
Senior Real Property Agent	1, 4
Real Property Agent II	1, 4
Information Technology Supervisor	4
Fiscal Officer I	4

BEACHES AND HARBORS, DEPARTMENT OF

EXHIBIT "B" (Cont'd)

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Building Complex Manager II	1, 4
Administrative Service Manager I	4
Contract Monitor, Recreational Services	4
Departmental Facilities Planner II	1, 4
Financial Specialist IV	4
Administrative Services Manager II, Audit Unit	4
Safety Officer I	4
Administrative Services Manager II	1, 4
Senior Accounting Systems Technician	4
Planner, B&H	1, 4
Supervising Contracts Monitor, B&H	4
Consultants/New Positions*	5

* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Department Head or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Department Head or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE DATE:

Conflict of Interest Code
of the

DOWNEY UNIFIED SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, Governing Board Members, Alternate Board Members, as appropriate, and its agency head (Superintendent), and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

DOWNEY UNIFIED SCHOOL DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency. (See footnote in Exhibit "B" for clarification.)

DOWNEY UNIFIED SCHOOL DISTRICT

EXHIBIT "A" (Continued)

CATEGORY 6

Persons in this category shall disclose all income (including gifts, loans and travel payments) from, investments in, and business positions with any district employee, any agent or employee association representing any such employee, and business positions with, investments in or income (including gifts, loans and travel payments) from any entity owned or controlled by such employee or any such employee's spouse or other financial dependent.

DOWNEY UNIFIED SCHOOL DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Member, School Board	1, 2, 3
Superintendent	1, 2, 3
Assistant Superintendent, Educational Services	2, 3
Assistant Superintendent, Business Services	1, 2, 3
Assistant Superintendent, Certificated Human Resources	2, 3
Senior Director of Budget and Finance	2, 3
Director of Food Services	4
Director of Purchasing and Warehouse	4
Director of Maintenance, Operations & Transportation	1, 4
Director, Facilities Planning & Development	1, 4
Director, Classified Personnel	4, 6
Buyer	4
Chief Technology Officer	4
Consultants/New Positions*	5
Personnel Commissioners	6

DOWNEY UNIFIED SCHOOL DISTRICT

EXHIBIT "B" (Cont'd)

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE DATE:

Conflict of Interest Code
of the

INGENIUM SCHOOLS

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations,
Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Board of Trustees Members and the President and Chief Executive Officer and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

INGENIUM SCHOOLS

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency. (See footnote in Exhibit "B" for clarification.)

INGENIUM SCHOOLS

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Member, Board of Trustees	1, 2, 3
President and Chief Executive Officer	1, 2, 3
Chief Business Officer	2, 3
Business Manager	4
Chief Academic Officer	2, 3
Principal	2, 3
Consultants/New Positions*	5

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The President and Chief Executive Officer or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The President and Chief Executive Officer or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE DATE:

Conflict of Interest Code
of the

**LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION
(LACERA)**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section
18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, Alternate Board Members, as appropriate, and its Chief Executive Officer and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code and for: Chief Counsel, LACERA; Chief Investment Officer, LACERA; and Principal Investment Officer, LACERA. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction that would be suitable for housing all or part of LACERA's operations and all real property within two miles of that property. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the County of Los Angeles or within two miles of any land used to conduct LACERA's operations.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions in, and all income (including gifts, loans and travel payments) received from, business entities that are the type utilized by LACERA.

CATEGORY 3

Persons in this category shall disclose all business positions and investments in business entities that are the type in which LACERA's trust funds may be invested (include securities, real estate and business entities), all income (including gifts, loans and travel payments) from such business entities, and all interests in real estate co-owned with or purchased from such business entities.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by LACERA and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Persons in this category shall disclose all income (including gifts, loans and travel payments) from, investments in and business positions with any member of LACERA, any agent or employee association representing any such member, and business positions with, investments in or income (including gifts, loans and travel payments) from any entity owned or controlled by any such member or any such member's spouse or other financial dependent.

LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION

EXHIBIT "A" (Continued)

CATEGORY 6

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to LACERA which could affect a financial interest of the individual shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by LACERA's Chief Executive Officer or his or her designee. (See footnote in Exhibit "B" for clarification.)

CATEGORY 7

Persons in this category shall disclose all income (including gifts, loans and travel payments) received from any LACERA member, or agent of any such LACERA member, with a disability retirement application before the Board of Retirement (during the reporting period) and all business positions with, investments in, or income (including gifts, loans and travel payments) received, from any entity owned or controlled by any such member.

LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION

EXHIBIT "B"

Designated Positions

Disclosure Categories

Board of Retirement:

First Member (County Treasurer)	1, 2, 7
Second Member (Elected General Member)	1, 2, 7
Third Member (Elected General Member)	1, 2, 7
Fourth Member (Appointed by Board of Supervisors)	1, 2, 7
Fifth Member (Appointed by Board of Supervisors)	1, 2, 7
Sixth Member (Appointed by Board of Supervisors)	1, 2, 7
Seventh Member (Elected Safety Member)	1, 2, 7
Eighth Member (Elected Retired Member)	1, 2, 7
Ninth Member (Appointed by Board of Supervisors)	1, 2, 7
Alternate Safety Member (Elected by Safety Members)	1, 2, 7
Alternate Retired Member (Elected by Retired Members)	1, 2, 7

Retirement Administration:

Assistant Executive Officer, LACERA, Unclassified	1, 2, 3
Assistant Executive Officer, LACERA	1, 2, 3
Senior Staff Counsel, LACERA	1, 2, 3
Associate Staff Counsel, LACERA	1, 2, 3
Staff Counsel, LACERA	1, 2, 3
Chief Counsel, LACERA (Disability Litigation Section)	4, 5
Senior Staff Counsel, LACERA (Disability Litigation Section)	5
Staff Counsel, LACERA (Disability Litigation Section)	5
Associate Staff Counsel, LACERA (Disability Litigation Section)	5
Senior Investment Officer, LACERA	1, 2, 3
Finance Analyst III, LACERA	1, 2, 3
Finance Analyst II, LACERA	1, 2, 3
Chief, Internal Audit, LACERA	4
Division Manager, LACERA	4
Assistant Division Manager, LACERA	4
Director, Human Resources, LACERA	4
Administrative Services Officer, LACERA	4
Disability Retirement Specialist Supervisor	4

LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION

EXHIBIT "B" (Continued)

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Contract Analyst, LACERA	4
Special Assistant, LACERA	4
Creative Coordinator, LACERA	4
Chief, Communications, LACERA	4
Director, Retiree Health, LACERA	4
Principal Internal Auditor, LACERA	4
Chief, Quality Assurance and Metrics, LACERA	4
Section Head, LACERA	4
Information Systems Manager, LACERA	4
Assistant Information Systems Manager, LACERA	4
Consultants/New Positions*	6

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Chief Executive Officer or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chief Executive Officer or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION

APPENDIX

Officials Who Manage Public Investments:

The following positions are not covered by the code because they must file under Government Code Section 87200 and, therefore, are listed for informational purposes only.

Board of Investments:

First Member (County Treasurer)
Second Member (Elected General Member)
Third Member (Elected General Member)
Fourth Member (Elected Safety Member)
Fifth Member (Appointed by Board of Supervisors)
Sixth Member (Appointed by Board of Supervisors)
Seventh Member (Appointed by Board of Supervisors)
Eighth Member (Elected Retired Member)
Ninth Member (Appointed by Board of Supervisors)
Chief Executive Officer, LACERA
Chief Executive Officer, LACERA, Unclassified
Chief Counsel, LACERA
Chief Investment Officer, LACERA, Unclassified
Principal Investment Officer, LACERA, Unclassified
Principal Investment Officer, LACERA

Employees of LACERA's independent Contractors and Consultants who perform the same or substantially all the same functions as LACERA's Chief Investment Officer.

EFFECTIVE DATE:

Conflict of Interest Code
of the

LITTLE LAKE CITY SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board of Education Members, and its Superintendent and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

LITTLE LAKE CITY SCHOOL DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including loans, gifts, and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including loans, gifts, and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency. (See footnote for clarification.)

LITTLE LAKE CITY SCHOOL DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Board of Education Members	1, 2, 3
Superintendent	1, 2, 3
Assistant Superintendent of Business Services	1, 2, 3
Assistant Superintendent, Personnel Services	1, 2, 3
Assistant Superintendent of Educational Services	1, 2, 3
Director Nutrition Services	4
Consultant/ or New Position*	5

*Consultant/ or New Position are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent, or his or her designee, may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent, or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE DATE:

Conflict of Interest Code
of the

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Members of the Board of Education and the Superintendent and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Superintendent or his or her designee. (See footnote in Exhibit "B" for clarification.)

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Member of the Board of Education	1, 2, 3
Superintendent	1, 2, 3
Deputy Superintendent	1, 2, 3
Assistant Superintendent, Business Services	1, 2, 3
Assistant Superintendent, Human Resources	2, 3
General Counsel	1, 2, 3
Director, Curriculum, Instruction & Assessment	4
Assistant Superintendent, Educational Support Services	1, 2, 3
Director, Adult School	4
Director, Student and Family Services	4
Director, Facilities Planning & Construction	1, 4
Director, Fiscal Services	4
Director, Head Start/State Preschool Even Start	4
Director, Human Resources	4
Director, Maintenance & Operations	4
Director, Nutrition Services	4
Director, Purchasing/Stores	4
Director, Risk/Safety Management	4
Executive Director, Special Education	4
TOSA, Visual & Performing Arts Program	4

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT

EXHIBIT "B" (Cont'd)

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Director, K-12 Instructional Support Services	4
Director, State & Federal Programs	4
Director, Technology Services	4
Director, Transportation	1, 4
Assistant Director of Special Education	4
Chief of School Safety	4
Supervisor, Child Care Services	4
Director, College and Career Pathways	4
Specialist, Curriculum & Instructional Technology	4
Bond Oversight Committee Members	1, 4
Consultants/New Positions*	5

* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE DATE:

Conflict of Interest Code
of the

SHERIFF'S DEPARTMENT

Incorporation of FPPC Regulation 18730
(2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by the Sheriff and forward the originals of such statement(s) to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

SHERIFF'S DEPARTMENT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (gifts, loans, and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (gifts, loans, and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect the consultants financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

SHERIFF'S DEPARTMENT

EXHIBIT "A"

CATEGORY 6

Designated persons in this category must disclose all interests in real property, investments, business positions and sources of income (gifts, loans, and travel payments) within or not more than two miles outside the geographical area covered by designated person's deployment and which are subject to the designated person's specific job assignments.

CATEGORY 7

Persons in this category shall disclose all income (gifts, loans, and travel payments) from any department employee, any representative or association of any such employee; and business, positions, investments, or income from any entity owned or controlled by any such employee or his/her spouse or other financial dependent.

SHERIFF'S DEPARTMENT

EXHIBIT "B"

<u>Division/Position</u>	<u>Category</u>
<u>Executive Office of the Sheriff:</u>	
Sheriff	1, 2, 3
Executive Officer/Undersheriff	1, 2, 3
Assistant Sheriff	1, 2, 3
Chief	4, 7
Commander	4, 7
Captain	4, 7
Constitutional Policing Advisors	1, 2, 3
Community Outreach Director	1, 2, 3
Strategic Communications Director	4, 7
Special Budget Advisor	1, 4, 7
Lieutenant (Legislative Unit)	1, 2, 3
Lieutenant (Advocacy Unit)	7
Lieutenant (Reserve Forces Bureau)	7
Sergeant (Advocacy Unit)	7
Senior Departmental Employee Relations Representatives (Advocacy Unit)	7

SHERIFF'S DEPARTMENT

EXHIBIT "B"

<u>Division/Position</u>	<u>Category</u>
<u>Administrative Services Division:</u>	
Division Director	1, 4, 7
Director, Bureau Operations	4, 7
Director, Bureau Operations (Facilities Planning)	1, 4, 7
Assistant Division Director (Headquarters)	1, 4
Assistant Director, Bureau Operations (Contracts Unit)	4
Captain	4, 7
Sergeant (Contracts Unit, Fiscal Administration-Central Supply)	4
Administrative Services Manager I (Contracts Unit)	4
Administrative Services Manager II (Contracts Unit)	4
Administrative Services Manager III (Contracts Unit)	4
Contract Program Monitor	4
Warehouse Manager	4

SHERIFF'S DEPARTMENT

EXHIBIT "B"

<u>Division/Position</u>	<u>Category</u>
<u>Court Services Division:</u>	
Division Chief	4, 7
Commander	4, 7
Captain	4, 7
Contract Program Monitor	4
<u>Custody Services Division-Specialized Programs:</u>	
Division Chief	4, 7
Commander	4, 7
Captain	4, 7
Lieutenant (Food Services Unit, Inmate Services Unit)	4
Assistant Division Director	4, 7
Director, Bureau Operations	4, 7
Director, Jail Programs	4
Director, Medical Services	4, 7
Food Services Chief	4
Senior Food Services Manager	4
Staff Analyst, Health	4

SHERIFF'S DEPARTMENT

EXHIBIT "B"

<u>Division/Position</u>	<u>Category</u>
<u>Custody Services Division-General Population:</u>	
Division Chief	4, 7
Commander	4, 7
Captain	4, 7
Assistant Manager, Laundry Services	4
Manager, Laundry Services	4
<u>Detective Division:</u>	
Division Chief	4, 7
Commander	4, 7
Captain	4, 7
<u>Patrol Operations:</u>	
Division Chief	4, 7
Commander	4, 7
Captain	6, 7
<u>Professional Standards Division:</u>	
Division Chief	4, 7
Commander	4, 7
Captain	4, 7
Lieutenant (Internal Affairs Bureau, Internal Criminal Investigations Bureau)	7
Sergeant (Internal Affairs Bureau, Internal Criminal Investigations Bureau)	7

SHERIFF'S DEPARTMENT

EXHIBIT "B"

<u>Division/Position</u>	<u>Category</u>
<u>Special Operations Division:</u>	
Division Chief	4, 7
Commander	4, 7
Captain	6, 7
Lieutenant (Department Operations Center)	4, 7
<u>Countywide Services Division:</u>	
Division Chief	4, 7
Commander	4, 7
Captain	6, 7
Lieutenant (County Services Bureau-Operations)	4, 7
Contract Monitor	4
Contract Program Monitor	4
Administrative Services Manager I (County Services Bureau)	4
<u>Technology and Support Division:</u>	
Division Chief	4, 7
Division Director	4, 7
Assistant Division Director	4, 7
Director, Bureau Operations	4, 7
Assistant Director, Bureau Operations	4
Commander	4, 7

SHERIFF'S DEPARTMENT

EXHIBIT "B"

<u>Division/Position</u>	<u>Category</u>
---------------------------------	------------------------

Technology and Support Division (cont):

Captain	4, 7
Information Technology Manager II	4
Information Technology Manager III	4
Crime Laboratory Director, Sheriff	4, 7
Lieutenant (Fleet Management Unit-Contracts)	4
Sergeant (Fleet Management Unit-Contracts)	4
Supervising Contract Program Monitor	4
Contract Program Monitor	4

Personnel & Training Command:

Commander	4, 7
Captain	4, 7
Lieutenant (Pre-employment Unit)	4, 7
Lieutenant (Operations-Personnel Admin Bureau)	4, 7
Lieutenant (Weapons Training)	4, 7
Lieutenant (Operations-Training Bureau)	4, 7

Custody Services Administration Command:

Commander	4, 7
Captain	4, 7
Lieutenant (Custody Support Services Bureau)	4

SHERIFF'S DEPARTMENT

EXHIBIT "B"

<u>Division/Position</u>	<u>Category</u>
<u>Transit Policing Division:</u>	
Division Chief	4, 7
Commander	4, 7
Captain	6, 7
Lieutenant (Metrolink Bureau)	7
<u>Other:</u>	
Consultants/New Positions*	5

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Department Head or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Department Head or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE: